

## How to register for a Hockey Canada Safety Course (HU-Safety)

1. Log on to your ehockey account (If you do not have an ehockey account set up, please copy and paste this link into your web browser  
[http://www.hockeynovascotia.ca/user/File/4\\_%20EHOCKEY.pdf](http://www.hockeynovascotia.ca/user/File/4_%20EHOCKEY.pdf)).
2. Click on HU – Safety
3. Click on Checkout (at this point you will be asked to select which level you are coaching. Please make sure you choose a level. DO NOT choose N/A).
4. From here you will be provided with a link that takes you directly to the site to begin the course.
5. Complete the course. It is set up to be 4 hours long, however Respect Group is able to set up these courses so that you are not obligated to complete it all at once. You can log into and out of the course at your leisure. The deadline for this is December 31<sup>st</sup>, however it is best to have it completed sooner rather than later.
6. Once the course has been completed in full, it will automatically update on your ehockey account.
7. Proceed to check out

**\*\*\* Please note that individual coaches will not pay themselves when registering. Hockey Nova Scotia will be able to print a total invoice for each Minor Hockey Association at the completion of clinics season. It is important that it is communicated to your respective coaches what courses they need, and you keep your own audit internally so you have an estimate of clinics costs.**

**Safety is now required to be renewed every 3 years meaning you have to do the entire course (online) every 3 years. However, you are still able to upgrade to Level 2 by providing your CPR/First Aid by fax, email or in person at the Hockey Nova Scotia office.**