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October 16<sup>th</sup> 2007

To: Regional Directors  
CC: Minor Hockey Presidents and Registrars  
CC: HNS Board of Directors

**Re: Coach Certifications**

Please be advised that all coaching certifications must be completed and forwarded to the office by December 31<sup>st</sup> 2007. Any certifications received after December 31<sup>st</sup> 2007 will not be processed until the following hockey season. There will be NO exceptions on this.

Any coach not having his / her full certifications up to date and into the HNS office, will be removed from their position as of January 1, 2008.

If you are unsure of your coaching certification I would suggest you find out immediately by contacting your local Minor Hockey Association or by logging in to the new Hockey Canada Elearning site with your coaching card number.

**Any person having contact with a minor must have the following:**

Speak Out (4 hour course)  
Criminal Records Check (CRC)  
Child Abuse Registry Check (CAR)

**IP Instructors and Novice Coaches must have the following**

Speak Out (4 hour course)  
Criminal Records Check (CRC)  
Child Abuse Registry Check (CAR)  
HCSP – Safety Program (one member of the team must have this course and be present at the game / practice)  
Coaching Certification Course of Initiation Program (IP)

**Recreational team coaches (Head and Asst. coaches) / bench staff must have the following:**

Speak Out (4 hour course)  
Criminal Records Check (CRC)  
Child Abuse Registry Check (CAR)  
HCSP – Safety Program (one member of the team must have this course and be present at the game / practice)  
Coaching Certification Course Recommended Minimum of NCCP Development 1

**Competitive team coaches (Head and Asst. coaches) / bench staff must have the following:**

Speak Out (4 hour course)  
Criminal Records Check (CRC)  
Child Abuse Registry Check (CAR)  
HCSP – Safety Program (only one bench staff needs this at the "B" level. Levels above "B" all Bench staff require this. Please note that trainers only require the above certification they do not require NCCP Development 1)  
Coaching Certification Course Minimum of NCCP Development 1.

Please note that should you have an old coaching certification (Coach level, Intermediate, Advanced 1 etc) there is a grandfather clause stated on the development website under certification.

Should you require the above courses or have additional questions on requirements please visit our website at [www.hockeynovascotia.ca](http://www.hockeynovascotia.ca)

- Speakout courses are under risk management and speak out.
- Coaching courses are under Development and certification.

Yours in Hockey,



Phil Power  
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-for-

Lauchie MacIsaac

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